

# **PUBLIC HEARING**

**Coles County Board**

**February 9, 2021**

The public hearing for the Downstate Business Stabilization Program was called to order at 6:48 p.m. with the following members present Travis Coffey, Denise Corray, Darrell Cox, John Doty, Jeremy Doughty (late), Jeremy East, Gail Mason, Stan Metzger, Nancy Purdy (web), Rick Shook, and Michael Watts with Chairman Brandon Bell Presiding.

## **DOWNSTATE SMALL BUSINESS STABILIZATION PROGRAM**

Mr. Kelly Lockhart, Executive Director of the Coles County Regional Planning and Development Commission, explained how the Coles County is applying for the Downstate Small Business Stabilization Program through the Community Development Block Group funds offered by the Department of Commerce and Economic Opportunity, due to COVID-19 outbreak and its impact on small businesses. The State is making available a total of \$20,000,000 for the Downstate Small Business Stabilization Program.

Coles County is applying for one grant in round two for: NiNe Trading Company in the amount of \$25,000 if assistance, where the grant funds will be used for personnel, legal fees, and professional services. This grant will benefit Coles County and will assist the business to stay open and retain employees during this difficult time.

Coles County has provided a detailed, prioritized list of community development and housing needs in the community and they are as follows: 1. Commercial and industrial development, expansion, and retainment, 2. Housing rehabilitation projects, 3. Job retention, 4. Expansion of the GIS program, 5. New housing projects.

These proposed grants will assist each of these businesses in reopening successfully once it is safe to do so.

## **PUBLIC COMMENTS**

Comments were heard from the following:

Gail Mason    Clint Miller    Stan Metzger    Charles Stodden

## **ADJOURNED**

Upon motion by Metzger, seconded by East, the Public Hearing was adjourned at 7:02 p.m. with the consent of the County Board.

AYES:    Barron, Bell, Coffey, Corray, Doty, Doughty,  
          East, Marvin, Metzger, Purdy (web), Shook, Zuhone (12)

NAYS:    None (0)

ABSENT: None (0)

ATTEST:

\_\_\_\_\_ County Clerk

**COLES COUNTY BOARD**  
**Regular Meeting**  
**February 9, 2021**

The regular meeting of the Coles County Board was called to order at 7:02 p.m. with the following members present Travis Coffey, Denise Corray, Darrell Cox, John Doty, Jeremy Doughty, Jeremy East, Gail Mason, Stan Metzger, Nancy Purdy (web), Rick Shook, and Michael Watts with Chairman Brandon Bell presiding.

Invocation was given by Stan Metzger

Moment of Silent Reflection

Pledge to the Flag

**APPROVAL OF MINUTES**

Motion by Corray, seconded by East to approve the Minutes for January 12, 2021.

AYES: Bell, Coffey, Corray, Cox, Doty, Doughty,  
East, Mason, Metzger, Purdy, Shook, Watts (12)  
NAYS: None (0)  
ABSENT: None (0)

**APPOINTMENT TO THE COLES COUNTY HOUSING AUTHORITY**  
**SAMANTHA HAYES**

Appointment was made by Bell to appoint Samantha Hayes to serve on the Coles County Housing Authority until February 2026 with the consent of the County Board.

AYES: Bell, Coffey, Corray, Cox, Doty, Doughty,  
East, Mason, Metzger, Purdy, Shook, Watts (12)  
NAYS: None (0)  
ABSENT: None (0)

**RESOLUTION TO AMEND BUDGET**  
**CIVILIAN FOP, SWORN FOP, AND COURT SERVICES**

For a copy of the Resolution see page 4890

Motion by Metzger, seconded by Shook

AYES: Bell, Coffey, Corray, Cox, Doty, Doughty,  
East, Mason, Metzger, Purdy, Shook, Watts (12)  
NAYS: None (0)  
ABSENT: None (0)

**RESOLUTION: COVID RAPID RELIEF FUNDING FOR  
REMOTE CAPABILITIES GRANT**

For a copy of the resolution see page 4891-4893

Motion by Metzger, seconded by Watts

AYES: Bell, Coffey, Corray, Cox, Doty, Doughty,  
East, Mason, Metzger, Purdy, Shook, Watts (12)

NAYS: None (0)

ABSENT: None (0)

**RESOLUTION OF SUPPORT DOWNSTATE SMALL  
BUSINESS STABILIZATION PROGRESS GRANT**

For a copy of the resolution see page 4894

Motion by Metzger, seconded by Coffey

AYES: Bell, Coffey, Corray, Doty, Doughty,  
East, Metzger, Purdy, Watts (9)

NAYS: Cox, Shook (2)

ABSENT: None (0)

ABSTAIN: Mason (1)

**APPROVAL OF BILLS - COLES COUNTY**

Motion by Doughty, seconded by Metzger to approve the payment of the Coles County bills,  
with the approval of the County Board.

AYES: Bell, Coffey, Corray, Cox, Doty, Doughty,  
East, Mason, Metzger, Purdy, Shook, Watts (12)

NAYS: None (0)

ABSENT: None (0)

**APPOINTMENTS**

None

**PUBLIC COMMENTS**

James Dinaso            Les Combs            Rob Perry  
Charles Stodden        Alex Walker

**ADJOURNED**

Upon motion by Doughty, seconded by Metzger the Coles County Board was adjourned at 7:45 p.m. with the consent of the County Board.

AYES: Bell, Coffey, Corray, Cox, Doty, Doughty,  
East, Mason, Metzger, Purdy, Shook, Watts (12)

NAYS: None (0)

ABSENT: None (0)

ATTEST:

\_\_\_\_\_ County Clerk

State of Illinois        )  
                                  )ss.  
County of Coles        )

**RESOLUTION TO AMEND BUDGET**

WHEREAS, pursuant to the Coles County Sheriff request that the salaries line item be increased to \$122,500.00 to reflect expenses for FY 2020 due to contract ratifications with the Civilian FOP and Sworn FOP unions; and

WHEREAS, the following FY 2020 budget line items, to be decreased satisfying the contract settlement of \$122,500.00; and

WHEREAS, the FY 2021 budget be amended to increase line items for Court Services for shortfall expenses totaling \$22,556.00 for additional revenue to the general fund and expense to probation fees ; and

WHEREAS the Finance Committee recommends that the County Board of Coles County, amend the FY 2020 and FY 2021 budget as follows:

**FY 2020**

Decrease Co Board Contingency Reserve	001-005-7590	\$39,291.00
Decrease Sheriff Medical Expense	001-009-7165	\$ 6,791.00
Decrease Improvement Land - Buildings	001-014-7490	\$38,209.00
Decrease Industrial Appraisal	001-015-7055	\$30,000.00
Decrease Publishing Notices	001-015-7185	\$ 8,209.00

**FY 2021**

Increase Probation Fees State Shortfall	001-000-4071	\$22,556.00
Increase Co Board Contingency Reserve	001-005-7590	\$22,556.00
Increase Probation Fees State Shortfall	034-057-7073	\$22,556.00

NOW, THEREFORE BE IT RESOLVED by the County Board of Coles County, Illinois to amend the FY 2020 and the FY 2021 budget as stated above.

DATED this \_\_\_ day of \_\_\_\_\_, 2021.

ATTEST:

\_\_\_\_\_ Clerk

State of Illinois        )  
                                  )ss.  
County of Coles        )

**RESOLUTION RE: COVID RAPID RELIEF FUNDING FOR REMOTE CAPABILITIES GRANT**

WHEREAS, Coles County Judiciary has been awarded the following grant:  
    COVID Rapid Relief Funding for Remote Capabilities - \$7,461.00 and

WHEREAS, these funds will be deposited into the General Fund; and

WHEREAS, Mark E. Bovard, Coles County Presiding Judge, requested that this grant fund be included;  
and

NOW, THEREFORE BE IT RESOLVED that the County Board to be adding a revenue line item  
001-4093 to the Budget in the amount of \$7,461.00.

NOW, THEREFORE BE IT RESOLVED that the County Board to be adding an expense line item  
001-011-7493-000 in the amount of \$7,461.00.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

ATTEST:

\_\_\_\_\_ Clerk

**MEMORANDUM**

**TO: Coles County Finance Committee**  
**FROM: Mark E. Bovard, Presiding Judge**  
**RE: Budget Amendment Resolution – COVID RELIEF STATE FUNDS**  
**DATE: 1/28/2021**

The Coles County Courts have been approved for COVID RAPID RELIEF FUNDING to obtain various technology/services totaling \$7,460.60 as itemized in the attached list.

Under the State's process, we will submit an invoice voucher for \$7,460.60 and the State will then send us a check for that amount to purchase the items. Once the funds are received, I will work with Regional Planning to acquire the items. We are then required to submit the invoices/receipts back to the State to evidence each purchase.

It is my understanding that this will require adding \$7,461 to our revenue line item 001-4093, and, adding a similar amount to our expense line item 001-011-7493-000. I am providing a proposed RESOLUTION with this Memorandum.

Should you have any questions or need further information, please let me know.

Thank You.

**INVOICE VOUCHER FOR COVID RAPID RELIEF FUNDING FOR REMOTE CAPABILITIES**  
**State of Illinois - Judicial Branch of State Government**

GENERAL INSTRUCTIONS		AOIC USE ONLY		
<p>A) Reimbursement/Payment vouchers must be submitted by May 31, 2021.</p> <p>B) Complete Section 1 by entering the County, the County FEIN number, the County Treasurer's Name, and the remittance address.</p> <p>C) Complete Section 2 by entering the description of Goods/Services, Quantity, and Unit Cost.</p> <p>D) Complete the Certification in Section 3 by entering the County Treasurer information. The County Treasurer and Chief Circuit Judge must sign and date the invoice voucher.</p>	<b>Administrative Office of the Illinois Courts</b> <b>Administrative Services Division</b> <b>3101 Old Jacksonville Road</b> <b>Springfield, Illinois 62704</b>		<b>Control Number</b> 	
	<b>SECTION 1</b>		<b>SUBA</b>	COVIDCOF
	<b>ILLINOIS COUNTY AND REMITTANCE INFORMATION</b>		<b>SUBSUBA</b>	
	<b>County</b>	<b>Coles</b>	<b>Appropriation Code</b>	001-20101-1900-9900
	<b>County FEIN</b>	<b>37-6000640</b>	<b>DOC Code</b>	4453
	<b>County Treasurer's Name</b>	<b>George Edwards</b>	<b>AOIC - ASD Certification</b>	
	<b>Address 1</b>	<b>651 Jackson Ave.</b>	I certify that the reimbursement/payment information identified on this voucher is correct and approved for payment. If applicable, the reporting requirements of section 5.1 of the Governor's Office of Management and Budget Act have been met.	
	<b>Address 2</b>	<b>Room 124</b>		
	<b>City and Zip Code</b>	<b>Charleston, IL 61920</b>		
		<b>By</b>	<b>Date</b>	

SECTION 2			
DESCRIPTION OF GOODS/SERVICES	QUANTITY	UNIT COST	REIMBURSEMENT/ PAYMENT AMOUNT
Acer Aspire A515-55-56VK	2	549.99	1,099.98
HP Envy Desktop I7-10700, 16GB, 1TB HDD & 512 GB SSD	1	859.99	859.99
LG 55UN7300PUF 55" TV	2	476.99	953.98
AUKEY FHD Webcam	2	39.99	79.98
Bose Solo 5 TV Soundbar	2	199.00	398.00
TV Cart	2	149.79	299.58
HP Laserjet Enterprise M507n	1	549.99	549.99
HP 89X High Yield Toner Cartridge	1	229.89	229.89
Microsoft Office Home & Business	3	248.07	744.21
Adobe Acrobat Pro 2020	5	449.00	2,245.00
<b>VOUCHER TOTAL</b>			<b>\$ 7,460.60</b>

SECTION 3	
COUNTY TREASURER'S CERTIFICATION AND CHIEF CIRCUIT JUDGE'S APPROVAL	
I, <u>George Edwards</u> , County Treasurer in <u>Coles</u> County do hereby certify that the information herein is correct and the reimbursement/payment has been approved and is eligible for payment by the Administrative Office of the Illinois Courts.	
Signature of County Treasurer/Authorized Designee	Date
Signature of Chief Circuit Judge/Authorized Designee	Date



**RESOLUTION OF SUPPORT**

**Resolution No. 001**

WHEREAS, the County of Coles is applying to the State of Illinois for a Community Development Block Grant Program grant, and

WHEREAS, it is necessary that an application be made, and agreements entered with the State of Illinois.

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1) that the County of Coles apply for a grant under the terms and conditions of the State of Illinois and shall enter in to and agree to the understandings and assurances contained in said application.
- 2) that the County Board Chairman and County Clerk on behalf of the County execute such documents and all other documents necessary for the carrying out of said application.
- 3) that the County Board Chairman and County Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

Passed this 9th day of February 2021.

ATTEST: \_\_\_\_\_  
County Clerk

\_\_\_\_\_  
County Board Chairman

24